

Individual Student Cancellation: if we receive notice of cancellation or curtailment more than 4 weeks before the start of the course, all monies will be refunded less the holding fee £50. If less than 4 weeks notice is given we shall charge a 1 weeks cancellation fee and the £50 registration. On presentation of the refusal letter, we shall not charge any cancellation for unsuccessful visa applications through no fault of the applicant. Payment for self-catering accommodation is non-refundable and payable on booking.

Changes to your programme may be possible but an administration fee of £25 may be applied.

<u>Group Cancellation terms</u>: if we receive notice of cancellation or curtailment more than 4 weeks before the start of the course, all monies will be refunded less the 10% deposit. If less than 1 weeks notice is given we shall charge a 50% cancellation fee. No refunds will be given for clients cancelling after 17.00 of the last Friday before arrival. Payment for self-catering accommodation is non-refundable and payable on booking.